

COURT REQUEST FOR A PSYCHOLOGICAL/PSYCHIATRIC ASSESSMENT (NOT A COURT ORDER AS PART OF THE PSR)

Community Corrections Office

When a psychological/psychiatric assessment is requested, rather than ordered, the role of the Community Corrections office is limited to providing the FPSC Clinic with the client history of the offender from the corrections office files. If a PSR is also ordered when a psychological/psychiatric assessment is requested, the PSR is prepared by the Community Corrections office in compliance with the directions on page 5 of this chart. The PSR will not incorporate or attach the requested psychological/psychiatric assessment, which will be filed independently at the Court Registry by the FPSC clinic.

Receiving and Providing Information:

Community Corrections receives a copy of a PSR & P/PA form, the Information or Indictment and the Record of Proceedings from the Court Registry. The PSR & P/PA form will indicate that an assessment has been requested.

Community Corrections provides a criminal history of the accused to the FPSC Clinic consisting of a CORNET Client History, a summary of any additional record from the CPIC record (not the CPIC print out), and any other file information relevant to the preparation of the psychological/psychiatric assessment (i.e. recent PSR).*

*The FPSC Clinic may have to ask for this information from the Community Corrections office if the Community Corrections office is unaware of the request for an assessment.